



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

June 11, 2019

TIP Number: I-4700A, I-4400BB, I-4400C  
Contract: I-26 HTR 2019  
County: Buncombe, Henderson  
Description: I-26 Heavy Towing and Recovery Program  
Subject: Mandatory Prebid Conference Meeting Minutes

**I. Call to order**

Durwin Rice (NCDOT) called to order the I-26 Heavy Towing and Recovery Service meeting at 1:00 PM. Durwin introduced NCDOT personnel in attendance including Steve Cannon (Division 13 Project Development Engineer) and Doug Hayes (Triad Traffic Incident Management Coordinator).

**II. Attendance**

Please see attached the sign-in sheet for meeting attendees.

**III. Project Update**

Steve Cannon provided a brief update on the I-26 Widening project. He advised that the northern phase of the project, beginning around NC-191 (Brevard Road) will be awarded by July 16th, 2019. Road work is expected to begin in either August or September of 2019, according to Mr. Cannon. Steve Cannon also stated that the southern phase of the project is expected to be let by the Division as early as September 2019.

**IV. Contract Highlights**

Steve Cannon provided a contract overview highlighting the essential tasks required for bidding. Steve gave an overview of the bid bonds, performance bonds, and payment bonds. Steve discussed the contract term and the extension process. Steve opened the discussion for questions about the contract and bidding process to the towers. All questions were referred to the contract document for clarifications. Doug Hayes went over the specifics of the incentives and disincentives. Doug covered the safety tows, owners

request, and the training requirements. The floor was opened for questions from the towers and all questions were referred to the contract document for clarifications.

## **V. Closing**

All in attendance were reminded to refer to page V for the bidding process. All in attendance were made aware that any further questions or concerns were to be sent to Dan Johnson the proposal engineer via email and all in attendance would receive the correspondence. Meeting was closed by Kevin Sexton at 2:49 PM.

